

# GLENROTHES ART CLUB

## TRUSTEES ANNUAL Report & ACCOUNTS 2015/16

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*Striving to be the art of our community for 60 years*





## **Our Details**

Glenrothes Art Club is registered as a charity with the Office of the Scottish Charity Register (OSCR).

Our Charity Reference Number is **SC024072**

Our Address is:     Cottar House Studio  
                          Alburne Park  
                          Glenrothes  
                          FIFE  
                          KY7 5RD

The Charities and Trustee Investment (Scotland) Act 2005 requires the production of a Trustees Report together with the publication of our Annual Accounts. This report meets the requirements of this Act, and the Charities SORP, as they relate to our Club. It is also hoped that it presents a useful insight into the activities and structure of the Club during 2015/16

## **Aims & Objectives of Glenrothes Art Club**

The club aims to promote the benefit of the inhabitants of Glenrothes and its environs and advance the education of the public by:

- Encouraging and facilitating the practice and appreciation of art and craft
- Enabling development of skills and exchange of views and information
- Creating opportunities for learning
- Providing a regular exhibition programme
- Having working links with other bodies that sustain an arts focus
- Raising funds in support of these aims

## **Charity Trustees**

The trustees (Committee members) of Glenrothes Art Club in 2015/16 were:

Lilian Sloan (President)	Ian Sloan (Secretary)
Helen Dick (Treasurer)	Carol Wardlaw
Daria Swales	Karen Crombie
Maureen McInnes	

Recruitment of Trustees – all of the trustees are appointed or reappointed by the members at our Annual General Meeting which is held in March each year.

Remuneration of Trustees – the trustees did not receive any remuneration during the year in connection with their responsibilities as trustees.

## **Presidents Review of the Year**

**60 Years from the beginning of the club I wonder if the founders thought that we would still be going strong. We celebrated in 2015 with many events which made hard work for a lot of people. Starting with a civic reception hosted by Provost Jim Leishman at Easter and ending with a Gala Dinner in December. During the year we had our Exhibition, Sales, and Talks by well-known artists, workshops classes and demonstrations. In November we had a very successful Pop-up-Shop in the Kingdom Centre.**

**We were lucky to have secured funding which allowed us to widen the scope of the classes and build a strong base for the future. The club is in a healthy condition and the main work of 2016-2017 is to work on the possibilities of new premises.**

**My thanks to all the committee for their work throughout the year.**

**Lilian Sloan**

**President 2015-2016**



## Review of Performance and Achievements

- Annual Exhibition – Our exhibition this year took place in the Fifespace Gallery within the Rothes Halls. Although the sales were down on last year the quality of the exhibition, including many new craft items, was excellent and was greatly admired by the public
- The opening of the exhibition was sponsored by FiFab precision solutions again this year and they were kind enough to give us £500 to help with the running costs
- Pop Up Shop – After a trial for a week in the Kingdom Centre last year, we decided we would do it again but for 2 weeks this year, which proved to be an outstanding success both in generating funds for the Art club but also in raising our profile. It was a lot of hard work and everyone who helped organize this event have to be commended for their dedication.
- Workshop Programme and Classes – Two workshops were held this year by Sergio Mori paper craft and bookbinding which members thought were excellent. Billy Caulfield tutored life drawing and portrait class with some fantastic results, Wednesday classes also continue throughout the year which the public can also attend. It has been a busy year with us running the Wish You Were Here exhibition that the local primary schools participated in and Billy Caulfield again organizing our artists to paint local landmarks to adorn our local town centre window graphics.
- Arts 4 u Programme – The grant funding of £3,700 from Fife Council, received last year, has been used this year to run a course for the 12 to 16 year olds on Tuesday nights for 30 weeks, where the group enjoyed some varied activities and created some interesting art pieces

Website –[www.glenrothesartclub.org.uk](http://www.glenrothesartclub.org.uk)

Facebook-Glenrothes Art Club

Twitter@GlenrothesArtClub



### **Treasurers Review of the Year**

Our Income & Expenditure Account for 2015/2016 is shown at the end of this report, along with detailed Notes to these Accounts. These cover relevant accounting policies and highlight significant areas of financial performance. The previous year's figures are included for comparison.

What an exciting year we have had celebrating our 60<sup>th</sup> year. There was a lot of hard work, time and effort put in to make it a success. The Big lottery fund helped us to run our activities, Sandy Guy and Stan Bonner lectures which were outstanding. Art in the square workshops, Life and portrait drawing classes by William Caulfield. Fife Council funding for the Arts4u project. Tullis Russell supplying card for the Wish you were here project for Fife primary schools.

Thanks also have to go to the members who organise the raffles the tea fund and the many donations we got from individuals and groups.

The membership has also increased from last year so with this and the kind fundraising activities of the members we find ourselves again with a consistent balance.

Helen Dick - Treasurer

### **Report Approved by Trustees**

This report, and the accounts within, were approved by both trustees and members of Glenrothes Art Club at its AGM on 20 March 2016 and is signed here on their behalf.

Helen Dick (Treasurer)  
20 March 2016

## **Independent Examiners Report to Trustees/Members of Glenrothes Art Club**

I report on the accounts of this charity (SC024072) for the year ended 29<sup>th</sup> February 2016.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - b. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Marcus Croy ACCA  
1, Ravenscraig Street, Kirkcaldy, Fife

10 March 2016

**GLENROTHES ART CLUB**  
**STATEMENT OF INCOME AND EXPENDITURE**

1st March 2015 - 29th February 2016

2014/15		2015/16
£		£
<b>Income</b>		
2,782.00	Membership Fees	2,986.00
49.20	Sale of Materials	124.65
1,577.21	Fundraising	5,335.75
3,630.47	Exhibition / Unframed Sales	1,988.43
1,517.50	Workshops / Demonstrations	2,159.00
420.00	Social Activities	946.00
14,000.00	Grants Received	500.00
175.39	Miscellaneous	0.00
<u>24,151.77</u>	Total Income	<u>14,039.83</u>
<b>Expenditure</b>		
Property Costs		
1,314.45	Insurance	1,415.00
1,525.05	Gas	1,745.61
380.10	Electricity	312.09
431.10	Water Charges	114.31
1,002.60	Maintenance & Repair	898.88
0.00	Materials for Sale	265.72
458.62	Fundraising	659.21
2,015.20	Payments to Artists	1,565.00
2,016.00	Workshops / Demonstrations	6,694.15
281.00	Social Activities	1,176.00
659.45	Stationery/Expenses	663.24
239.46	Art4U	3,207.71
202.66	Miscellaneous	109.14
<u>10,525.69</u>	Total Expenditure	<u>18,826.06</u>
<u><b>13,626.08</b></u>	<b>Surplus / (Deficit)</b>	<u><b>(4,786.23)</b></u>

**BALANCE SHEET**

28-Feb-15		29-Feb-16
£		£
2,816.01	Opening Balance	16,442.09
13,626.08	Surplus / Deficit in the year	(4,786.23)
<u><b>16,442.09</b></u>	<b>Closing Balance</b>	<u><b>11,655.86</b></u>
Financed by:		
16,462.09	Cash in Bank	11,691.86
0.00	Cash in Hand	0.00
0.00	Assets (Credits to be cleared)	0.00
(20.00)	Liabilities (Payments to be cleared)	(36.00)
<u><b>16,442.09</b></u>		<u><b>11,655.86</b></u>

Treasurer ( Helen Dick )

Independent Examiner ( Marcus Croy )



# GLENROTHES ART CLUB

## NOTES TO THE ACCOUNTS

1st March 2015 - 29th February 2016

	£
<b>1 Exhibition / Unframed Sales</b>	
The Art Club held its annual Framed Exhibition at the Rothes Halls in August/September:	
Framed Exhibition	
Sale of Paintings	867.50
less Payment to Artists	<u>745.20</u>
	122.30
Entry Fees	115.00
Raffle	492.50
Silver Collection	8.43
Fundraising	<u>176.00</u>
	<u>914.23</u>

There were also one Unframed Sale during the year:

Unframed Sales/crafts	
Sale of paintings	284.00
less Payment to Artists	<u>124.40</u>
	<u>159.60</u>

### 2 Fundraising

Fundraising income was generated from the following activities:

Art Club Shop	3,628.00
Tea Fund Donations	431.55
Fundraising Lunches	465.00
Monday Raffles	147.10
Nursery Rhymes Quiz	57.00
Garden Party	26.00
Anniversary Book	136.00
Calendar	105.00
Donations	<u>340.10</u>
	<u>5,335.75</u>

Expenditure incurred on fundraising activities included:

Fundraising lunches	181.00
Calendar	143.04
Anniversary Book	169.52
Raffle/Exhibition	65.00
Raffle/tombola shop	70.71
Miscellaneous	<u>29.94</u>
	<u>659.21</u>

	£
<b>3 Maintenance &amp; Repair</b>	
The following maintenance and improvement work was carried out this year:	
Gas Maintenance Contract	243.46
Club Cleaning	129.85
Roof repair	336.00
Miscellaneous	<u>189.57</u>
	<u>898.88</u>

### 4 Grants Received

The following grants were received in this year:

Fife Fabrication(Exhibition opening	<u>500.00</u>
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### 5 Social Activities

The main social activity during the year was: our Gala meal:

Income	850.00
Expenditure	<u>1,076.00</u>
Deficit	<u>(226.00)</u>

### 6 Exceptional Items

The main exceptional items this year are the Pop-Up Shop in terms of income, and the Arts4U workshop programme in terms of expenditure.

### 7 Assets/Liabilities - to be Cleared

The following items were still to be cleared:

Payment to artist	<u>36.00</u>
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### 8 Balance of Funds

The balance of funds as at 29 February 2016 is £11,655.86.