

# GLENROTHES ART CLUB Trustees ANNUAL Report & Accounts 2016/17



The art of our community for over 60years





## **Our Details**

Glenrothes Art Club is registered as a charity with the Office of the Scottish Charity Register (OSCR).

Our Charity Reference Number is **SC024072**

Our Address is:     Cottar House Studio  
                          Alburne Park  
                          Glenrothes  
                          FIFE  
                          KY7 5RD

The Charities and Trustee Investment (Scotland) Act 2005 requires the production of a Trustees Report together with the publication of our Annual Accounts. This report meets the requirements of this Act, and the Charities SORP, as they relate to our Club. It is also hoped that it presents a useful insight into the activities and structure of the Club during 2016/17

## **Aims & Objectives of Glenrothes Art Club**

The club aims to promote the benefit of the inhabitants of Glenrothes and its environs and advance the education of the public by:

- Encouraging and facilitating the practice and appreciation of art and craft
- Enabling development of skills and exchange of views and information
- Creating opportunities for learning
- Providing a regular exhibition programme
- Having working links with other bodies that sustain an arts focus
- Raising funds in support of these aims

## **Charity Trustees**

The trustees (Committee members) of Glenrothes Art Club in 2016/17 were:

Lilian Sloan (President)	Ian Sloan (Secretary)
Helen Dick (Treasurer)	Carol Wardlaw
Carol McClement	Karen Crombie

Recruitment of Trustees – all of the trustees are appointed or reappointed by the members at our Annual General Meeting which is held in March each year.

Remuneration of Trustees – the trustees did not receive any remuneration during the year in connection with their responsibilities as trustees.

## **Presidents Review of the Year**

The beginning of this last year started much as normal. Things were quieter after a busy 60<sup>th</sup> Anniversary year. However this soon changed. We began with a Bookbinding Workshop in February, the “Love to Create” Project with Glenrothes Camera Club in May, promoting the Club at Markinch Fayre in July, our Annual Exhibition in August in the Rothes Halls, “Doors Open Day” in September

We agreed to take on a shop in the Kingdom Centre for 3 months from October to December. We opened in the Kingdom Centre as the “Glenrothes Arts Centre”. A grant of £5000 had been received from the Fife Council Area Budget and £200 from Kingdom Kids. With a contribution from the Club funds we planned classes to take place throughout October and November and ending with a Charity Shop for the last 2 weeks, bringing in much needed funds.

With the estimate of about 500 individuals taking part in the classes it was a great success. During the school holidays we provided classes for 7 – 11 year olds and also for teenagers. Again these proved successful.

The result has been a number of new members to the club.

Late in 2016 we applied for planning permission to accompany the sale of the Cottar House and at a Special General Meeting in January 2017 the membership gave the Trustees/Committee members permission to sell the property and seek new premises. The “For Sale” sign is now up and we await developments.

The future is looking bright for the club and when we do sell the property there is a great deal of excitement about new possibilities. The next 12 months should be an interesting time for us.

Many thanks to the Committee and members for all their hard work throughout the year

**Lilian Sloan  
President**



## **Review of Performance and Achievements**

### **Annual Exhibition –Opened by Chief Inspector Steven Hamilton**

- There was a few disappointments with this year's exhibition. The first, which was quite noticeable, was that only 21 of nearly 60 members chose to enter the exhibition which resulted in fewer paintings on the walls than previous years. Our exhibition this year took place in the Fifespace Gallery at the Rothes Halls. Sales were down on last year but the quality of the exhibition, including many new craft items were excellent. Twelve pictures sold and 4 unframed pictures. The opening of the exhibition was sponsored by FiFab precision solutions again this year and they were kind enough to give us £250 to help with the running costs
- Markinch Community Council Fayre was an unexpected opportunity that we took to open a stall for a day in the village of Markinch we generated a lot of interest talking to the visitors who were interested in what we were doing in terms of classes and how they could become a member. We also had a few sales and intend to participate again.
- Pop Up Shop – Which took place at the temporary Glenrothes Art Centre in the Kingdom Centre. Last year, we decided we would have the pop up shop again but decided to expand our interests to include workshops which proved to be an outstanding success both in generating funds for the Art club but also in raising our profile. It was a lot of hard work and everyone who helped organize this event have to be commended again for their dedication.
- Workshop Programme and Classes – Classes were held on a trial period on a Monday but this fell through as the committee hold their meetings on this night, we would really need volunteers to open up the club at night.  
Wednesday classes also continue throughout the year which the public can also attend. We would very much like members' ideas for future workshops and classes.
- Website –[www.glenrothesartclub.org.uk](http://www.glenrothesartclub.org.uk)  
Facebook-Glenrothes Art Club  
Twitter@GlenrothesArtClub



### **Treasurers Review of the Year**

Our Income & Expenditure Account for 2016/2017 is shown at the end of this report, and detailed Notes to these Accounts are on the facing page. These cover relevant accounting policies and highlight significant areas of financial performance. The previous year's figures are included for comparison.

The Glenrothes Art Centre, which we opened for twelve weeks in the Kingdom Centre was a great success both with the members of the art club and with the members of the public who we able to enjoy workshops by Billy Caulfield Andrew Parry Josephine Gillespie and Irene Hunt.

We have gained new members by raising the profile of our Art Club. We really need to focus on raising public awareness of our wonderful Art club and gaining new members for the future and the wellbeing of our Club.

A thank you must go to The Fife Council for their funding of £5,000 to get this project off the ground and Kingdom Kids £200 for art supplies also thanks to Councillor Bill Brown for opening The Glenrothes Art Centre.

We also did some networking when some of the committee took on a stall at the Markinch Community Council Fayre and we were successful in gaining new members after talking to interested parties.

Thanks also to the members who organise the raffles the tea fund and the many donations we got from individuals and groups.

The early stages of the proposed sale of our property have resulted in significant outlay in terms of planning permission costs which fall into this financial year.

Helen Dick – Treasurer

### **Report Approved by Trustees**

This report, and the accounts within, were approved by both trustees and members of Glenrothes Art Club at its AGM on 19 March 2017 and is signed here on their behalf.

Helen Dick (Treasurer)  
19 March 2017

## **Independent Examiners Report to Trustees/Members of Glenrothes Art Club**

I report on the accounts of this charity (SC024072) for the year ended 28<sup>th</sup> February 2017.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - b. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Marcus Croy ACCA  
1, Ravenscraig Street, Kirkcaldy, Fife

March 2017

**GLENROTHES ART CLUB**  
**STATEMENT OF INCOME AND EXPENDITURE**

1st March 2016 - 28th February 2017

2015/16		2016/17
£		£
	<b>Income</b>	
2,986.00	Membership Fees	2,938.00
124.65	Sale of Materials	102.23
1,752.75	Fundraising	1,691.39
1,988.43	Exhibition / Unframed Sales	1,682.70
2,159.00	Workshops / Demonstrations	1,402.00
946.00	Social Activities	379.50
500.00	Grants Received	5,450.00
3,583.00	Art Shop	2,781.25
0.00	Miscellaneous	0.00
<u>14,039.83</u>	<b>Total Income</b>	<u>16,427.07</u>
	<b>Expenditure</b>	
	Property Costs	
1,415.00	Insurance	1,444.33
2,057.70	Gas & Electricity	1,853.57
1,013.19	Other Property Costs	5,903.03
265.72	Materials for Sale	135.45
659.21	Fundraising	247.24
1,565.00	Payments to Artists	1,730.20
6,694.15	Workshops / Demonstrations	3,080.00
1,176.00	Social Activities	483.75
663.24	Stationery/Expenses	296.67
3,207.71	Art Shop	4,327.37
109.14	Miscellaneous	74.81
<u>18,826.06</u>	<b>Total Expenditure</b>	<u>19,576.42</u>
<u>(4,786.23)</u>	<b>Surplus / (Deficit)</b>	<u>(3,149.35)</u>

**BALANCE SHEET**

29-Feb-16		28-Feb-17
£		£
16,442.09	Opening Balance	11,655.86
(4,786.23)	Surplus / Deficit in the year	(3,149.35)
<u>11,655.86</u>	<b>Closing Balance</b>	<u>8,506.51</u>
	<b>Financed by:</b>	
11,691.86	Cash in Bank	8,518.51
0.00	Cash in Hand	0.00
(36.00)	Liabilities (Payments to be cleared)	(12.00)
<u>11,655.86</u>		<u>8,506.51</u>

Treasurer ( Helen Dick )

Independent Examiner ( Marcus Croy )



# GLENROTHES ART CLUB

## NOTES TO THE ACCOUNTS

1st March 2016 - 29th February 2017

	£
<b>1 Exhibition / Unframed Sales</b>	
The Art Club held its annual Framed Exhibition at the Rothes Halls in August/September:	
Framed Exhibition	
Sale of Paintings & Crafts	768.50
less Payment to Artists	<u>623.00</u>
	145.50
Entry Fees	89.00
Raffle	481.00
Silver Collection	4.20
	<u>719.70</u>

There was also one Unframed Sale during the year:

Unframed Sales/crafts	
Sale of paintings	111.00
less Payment to Artists	<u>88.80</u>
	<u>22.20</u>

### 2 Fundraising

Fundraising income was generated from the following activities:

Tea Fund Donations	413.00
Fundraising lunches	150.00
Calendar	100.00
Monday Raffles	139.00
Easter raffle	47.00
Tube Money	106.88
Donations	735.51
	<u>1,691.39</u>

Expenditure incurred on fundraising activities included:

Fundraising lunches	75.00
Calendar	69.00
Exhibition Raffle	85.00
Miscellaneous	18.24
	<u>247.24</u>

### 3 Other Property Costs

The following maintenance and improvement work was carried out this year:

Planning Permission Fee	4,831.00
Planning Permission Bat Survey	300.00
Gas Maintenance Contract	293.80
Display Stands	195.84
Miscellaneous	<u>282.39</u>
	<u>5,903.03</u>

### 4 Grants Received

The following grants were received in this year:

Fife Council	5,000.00
Kingdom Kids	200.00
Fife Fabrication(Exhibition opening	<u>250.00</u>
	<u>5,450.00</u>

### 5 Workshops and Classes

The ongoing workshop programme performed as follows:

Costs - Tutors, models etc	3,080.00
less Income - charges	<u>1,402.00</u>
	<u>1,678.00</u>

The Art Club Shop performed as follows:

Costs - Tutors, models etc	4,327.37
less Income - bric-a-brac	1,880.85
less Income - sales, etc	<u>900.40</u>
	<u>1,546.12</u>

### 6 Exceptional Items

The exceptional item this year is the planning permission fee of £4,831 within Other Property Costs. This relates to consultancy work to help the proposed sale of our property.

### 7 Assets/Liabilities - to be Cleared

The following items were still to be cleared:

Payment to artist	<u>12.00</u>
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### 8 Balance of Funds

The balance of funds as at 28 February 2017 is £8,506.51.